Academic Calendar Committee - UTDPP1011

Policy Charge

Academic Calendar Committee

The Academic Calendar Committee is a University-wide, Standing Committee appointed by the President, not reporting to the Academic Senate of The University of Texas at Dallas.

The Committee shall meet at least annually to revise the calendar. The Committee will attempt to construct a calendar in which a class offered in any regular pattern of times in a term will involve the same number of contact hours, which provides sufficient time for preparation between the end of each term and the beginning of the next, and which minimizes, as far as possible, the conflicts between the demands of attending or teaching at the University and the other pressing demands of work and life to which faculty and students must respond.

The Committee has ten voting members. The University Registrar is a member ex officio (with vote). The other nine members are appointed or reappointed by the University President annually. Two members are representatives from the administration, nominated by the Chief Academic Officer. Three members are representatives of the faculty, nominated by the Speaker of the Senate. One member is a graduate student representative, nominated by the President of the Graduate Student Assembly. One member is an undergraduate student representative, nominated by the President of the Student Government. Two members are representatives of the university staff, nominated by the President of the Staff Council. There is no limit to the number of successive terms a member may serve. Rather, those responsible for providing nominees shall attempt to seek individuals particularly interested in the task of the committee, and the President shall attempt to assure as much continuity in membership from year to year as possible. One member shall be designated by the President as Chair.

The Responsible University Official is the Chief Academic Officer.

Policy History

- Issued: 2002-06-10
- Revised: 2006-06-29
- Editorial Amendment: 2009-09-28
- Revised: 2018-09-26
- Revised: 2021-03-24

Policy Links

- Permalink for this policy: https://policy.utdallas.edu/utdpp1011
- Link to PDF version: https://policy.utdallas.edu/utdpp1011/makepdf
- Link to printable version: https://policy.utdallas.edu/utdpp1011/makeprint