Policy Statement

The University of Texas at Dallas wishes to acknowledge the long-term loyalty and accomplishments of its retired faculty and administrators by granting the title chair emeritus, professor emeritus, associate professor emeritus, distinguished scholar in residence emeritus, or administrator emeritus. These titles carry rights and privileges which are outlined below.

Emeritus Faculty

Rule 20301, Section 1 and Rule 31001, Section 2.4 of the Rules and Regulations of the Board of Regents provide for conferring emeritus titles. No person is authorized to use any such title until it has been approved by the President with final approval by the Board of Regents. The emeritus titles may be given to an already retired member of the faculty or in anticipation of the retirement of a faculty member, effective upon retirement. The conferring of these titles is not automatic upon retirement.

1. The titles Chair Emeritus, Professor Emeritus or Associate Professor Emeritus, or Distinguished Scholar in Residence Emeritus confer lifetime academic appointments and may only be conferred on faculty members who held the rank of professor or, respectively, associate professor, or distinguished scholar in residence emeritus during their period of active service at The University of Texas at Dallas. Recommendations for conferring these titles shall be based upon individual distinction and quality of contribution and service to the University. These emeritus titles may be conferred effective upon retirement following nomination by the appropriate faculty review committee, endorsement by the Dean and Chief Academic Officer, and approval by the President.

2. The titles ________ Professor Emeritus of _________________________ and ________ Chair Emeritus of ____________________________ (description being the same as provided for the professorship or chair) may be conferred upon a faculty member who has been approved by the Board of Regents to hold that named professorship or chair prior to retirement. This appointment shall be subject to the following conditions:

   1. These emeritus titles may be conferred upon nomination by the appropriate faculty review committee, endorsement by the Dean and Provost, and approval by the President.

   2. The documentation supporting the establishment of the professorship or chair must not contain any conditions that prohibit a retired recipient from holding the professorship or chair in an emeritus capacity.

   3. Any retired faculty member awarded emeritus status in a named professorship or chair shall not receive a stipend from the endowment for the professorship...
or chair after retirement.

4. If an individual is appointed to part-time service upon retirement, recommendations for emeritus status should be held until cessation of employment, except that recommendations for emeritus appointments to named professorships and chairs (see section 2 above) may be made upon retirement. However, if a faculty member holding an emeritus title is recalled to service in the interest of the University after an intervening period, the emeritus status is not affected.

5. Holders of emeritus titles shall be accorded these privileges and perquisites:
   1. Membership (without vote) in the General Faculty and in the program or department faculties in which membership was held at the time of retirement.
   2. Eligibility to serve on graduate committees, subject to the approval of the Provost and the Dean of Graduate Studies.
   3. Listing in the faculty directory and in the University catalogs.
   4. Use of the campus mail service.
   5. Use of campus computer facilities appropriate for the faculty member’s discipline.
   6. Office space and administrative support, with the approval of the appropriate Dean of the school, and the Provost. The University acknowledges the importance of providing office space and administrative support to its emeritus faculty and will strive to accommodate them when possible.

Emeritus Administrative Officials

Upon approval of the President, the title “emeritus...” may be given to a retired administrative official, or, in anticipation of retirement of an administrative official, effective upon retirement, to recognize exceptional meritorious service. Privileges and perquisites to accompany the title should be determined by the President. The conferring of this title is not automatic upon retirement.

Policy History

• Issued: 1993-07-15
• Editorial Amendments: 1998-02-02
• Editorial Amendments: 2000-09-01
• Editorial Amendments: 2003-10-06
• Revised: 2006-06-29
• Revised: 2009-02-20
• Revised: 2015-10-30

Policy Links

• Permalink for this policy: http://policy.utdallas.edu/utdpp1046
• Link to PDF version: http://policy.utdallas.edu/pdf/utdpp1046
• Link to printable version: http://policy.utdallas.edu/print/utdpp1046